

**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, July 19, 2017  
4:00 P.M.**

**South Valleys Library  
15650A Wedge Parkway  
Reno, NV 89511**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT [www.washoecountylibrary.us](http://www.washoecountylibrary.us); and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of May 17, 2017
- 4) Old Business
- 5) New Business
  - a. *For Possible Action:* Election of Chair for the Library Board of Trustees
  - b. *For Possible Action:* Election of Vice-Chair for the Library Board of Trustees
  - c. *For Possible Action:* Approval of Bylaws of the Library Board of Trustees Updated with Current Fiscal Year Information, Trustee Information and the Addition of "Staff Announcements" to the Order of Business Section
  - d. *For Possible Action:* Appointment/Reappointment of Board Liaisons and Committees held by Zanny Marsh with Friends of Washoe County Library and Sara Sattler with the Partnership Library Advisory Committee through June 30, 2017
  - e. *For Possible Action:* Acknowledgement of Cash and Non-Cash Donations Received by the Library System Between April 1 and June 30, 2017 for a total of \$23,330.
- 6) Reports
  - a. Library Director's Presentation to Include the Washoe County Library System Monthly Report on System Programs and Activities, and Friends of the Washoe County Library Non-profit Report for May and June 2017. This item will include a report and information on the following general items: Summer Reading Kickoff, Storytime at the Wilbur D. May Arboretum, library system-wide programs and branch specific programs, news stories about the library, outreach efforts in the community, ongoing operation and facility issues being worked on by staff at certain branches, and staffing changes at various branches.
  - b. South Valleys Library Branch Report. This item will include a report and information on the following general items: staff highlights, branch highlights, facilities update, juvenile fiction shelving expansion and ice arena at the park next to the library, the early literacy initiative, the science technology engineering art math (STEAM) program, ongoing community programs, and outreach efforts and tours.
  - c. Tacchino Trust Library Renovation Presentation of Upcoming Renovations to the Downtown Reno, Northwest and Sparks Libraries due to the Tacchino Trust Bequeathment Funding
  - d. Financial Statements to Include the Monthly Expenditure Comparison and Gift Fund Balances for May and June 2017
  - e. Monthly Library Usage for May and June 2017
- 7) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*

- 8) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops  
*No discussion or action may be taken upon any matter raised under this section until the matter has been specifically included on an agenda.*
- 9) Staff Announcements - Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 10) Adjournment

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, May 17, 2017**

**The Board met in regular session at the Northwest Reno Library Reno, 2325 Robb Drive, Reno, NV 89523**

**Chair Wilson called the meeting at 4:00 pm**

**1) ROLL CALL**

Board Member Present: Wendy Alderman, Zanny Marsh (phone), Sarah Sattler, Jean Stoess, Derek Wilson

County Staff Present: Assistant District Attorney Dania Reid, County Manager John Slaughter

Public Present: Jane Kundel, Linda Crowe, Susan Cothren

**2) PUBLIC COMMENT**

Jane Kundel provided a sheet with 4 questions to the Board regarding the changes in magazines subscriptions. (After the Library Board meeting Debi Stears, Resources Librarian, met with Ms. Kundel to address her questions and invite further discussion)

Chair Wilson expressed appreciation of Ms. Kundel's input and explained that in order for the Board to discuss any issues addressed in public comment, those items would have to be agendaized. Items that become on-going issues, will be agendaized for Board discussion.

**3) APPROVAL OF MEETING MINUTES**

Chair Wilson opened both agenda items 3a and 3b simultaneously noting that both sets of meeting minutes could be addressed together.

**a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF APRIL 19, 2017**

Tami Gaston, Board Secretary, noted correction to agenda Item 3a, page 7, paragraph 4, changing Volunteer "Orientation" to Volunteer "Appreciation."

**b. APPROVAL OF MINUTES FROM THE SPECIAL LIBRARY BOARD MEETING OF MAY 3, 2017**

On motion by Trustee Alderman, seconded by Trustee Stoess, motion which duly carried, the Board approved the meeting minutes from the Library Board of Trustee meeting of April 19, 2017, with correction noted and the meeting minutes from the Special Library Board meeting of May 3, 2017. All in favor, none opposed.

**4) OLD BUSINESS**

None

**5) NEW BUSINESS**

a. **APPROVAL OF REVISED PUBLIC HOURS AT THE VERDI LIBRARY EFFECTIVE TUESDAY, JUNE 6, 2017**

Director Scott referred to Staff report, noting that staff are not seeing much traffic at the Verdi Library on Saturdays and that the changes will provide more access to the community.

Upon questioning by Trustee Alderman regarding the Wednesday hours and WCSD early release issues, Director Scott noted that the Wednesday hours were put out at the request of Heather Cook, the Verdi Elementary School Librarian, and the Verdi Elementary School Principal.

After a comment by Trustee Sattler stating that both agenda item 5a and 5b are partnership libraries and there has not been a partnership meeting, Director Scott stated that a partnership meeting had been held with the school and library staff for both partnerships to discuss various issues.

Trustee Wilson stated that he believes this is place where staff knows best and that responding to patron patterns is the way to go.

On motion by Trustee Alderman, seconded by Trustee Marsh, motion which duly carried, the Board approved the revised public hours at the Verdi Library effective Tuesday, June 6, 2017. All in favor, none opposed.

b. **APPROVAL OF REVISED SUMMER PUBLIC HOURS AT THE DUNCAN TRANER LIBRARY EFFECTIVE MONDAY, JUNE 12 THROUGH THURSDAY, AUGUST 3, 2017**

Director Scott noted the shift in hours to open and close earlier during the summer is intended to help the community provide more access to the children.

Trustee Alderman noted that the hours at the Duncan Traner Library were changed at some point to provide access to working families after work and asked that the Library keep an eye on that.

Director Scott stated that after discussion with the school staff, the shift in hours would help provide entertainment to the children during the summer.

Upon questioning by Trustee Sattler, Director Scott stated the Library Board of Trustee Agenda is posted as required by Open Meeting Law standards. For both the Verdi and Duncan Traner agenda items, the school principals and librarians were also aware and in favor of the changes going to the Board for approval.

On motion by Trustee Stoess, seconded by Trustee Alderman, motion which duly carried, the Board approved the revised summer public hours at the Duncan Traner Library as set forth in the staff report effective June 12, 2017. All in favor, none opposed.

c. **APPLICANTS FOR ONE UPCOMING VACANCY ON THE LIBRARY BOARD OF TRUSTEES TO BE SUBMITTED TO THE BOARD OF COUNTY COMMISSIONERS AT THE JULY 13, 2017 BCC MEETING**

Tami Gaston, Board Secretary, noted a correction in the Staff Report that the Board of County Commissioners Meeting is actually June 13, not July 13, 2017.

Director Scott stated that the Library contacted applicants from the 2015 and 2016 recruitments to determine interest in the pending vacancy.

Upon questioning by Trustee Alderman, Director Scott confirmed that the Library posts recruitments to the community in a variety of methods to include: local newspapers, press releases, library locations and word of mouth.

Trustee Wilson offered his experiences as a Board member stating that sometimes the Library has a good response with a lot of interest, but the interest is not always geographically represented

This agenda item was not an action item.

6) **REPORTS**

a. **LIBRARY DIRECTOR'S PRESENTATION TO INCLUDE SYSTEM PROGRAMS AND ACTIVITIES, AND FRIENDS REPORT FOR APRIL 2017**

Director Scott provided a PowerPoint presentation updating the Board on Library System programs and activities, outreach and operations for the month of April 2017.

b. **NORTHWEST RENO LIBRARY PROGRAMS, ACTIVITIES AND OPERATIONS**

Kristin Reinke, Northwest Reno Managing Librarian, highlighted the following:

- Since the expanded Storytime offerings last year, the Northwest Reno Library is averaging 60 attendees each week.
- Family Game night is transitioning to Build It Nights. The first Build it Night had 22 kids in attendance. The Legos, and Lincoln Logs were not popular, while the Magnatiles and Earthquake Kit were a hit
- 25 attended the PAWs to Read Mother/Daughter Tea in the meeting room

c. **TACCHINO TRUST EXPENDITURE UPDATE**

Director Scott informed the Board that no expenditures have come out of Tacchino Trust funds for the month of March 2017.

The renovation agenda item will be approved at the Board of County Commissioner meeting scheduled for May 23, 2017. The project is scheduled for Downtown Reno to be renovated first in the next budget year (FY2017/18), with both Northwest Reno and Sparks Libraries scheduled for the following budget year (FY2018/19).

Upon questioning by the Board regarding the BCC approval for commitment of the funds for all three branches, Director Scott stated he believed the commitment would be for the full project but that the question would be more of a question directed to the County Budget Manager, Mark Mathers.

Director Scott directed further questions regarding the project expenditures to the Board packet for April 2017.

d. **TEDX UPDATE**

Director Scott informed the Board that he attended the last TedX meeting last week and that still working on getting a team together and looking at speakers to line up.

To livestream the information that is being presented at the Convention Center, the Downtown Library will need equipment. For the livestreaming, the Library is working to develop free tickets process.

Trustee Marsh stated she appreciates the Library System getting this project started.

**e. FINANCIAL STATEMENTS TO INCLUDE THE MONTHLY EXPENDITURE COMPARISON AND GIFT FUND BALANCES FOR APRIL 2017**

The Library Board reviewed the information submitted in the packet.

Upon questioning by the Board, Director Scott confirmed that exceeding the budget in any category, excluding Travel/training and Salaries, is okay as long as the overall budget is not exceeded. He also explained the difference between the Systemwide Gift Funds and the Systemwide Interest Gift Funds.

**f. MONTHLY LIBRARY USAGE FOR APRIL 2017**

The Library Board reviewed the information submitted in the packet.

In light of the questions presented at public comment, Trustee Alderman asked Director Scott if the Library provides information, access or devices to patrons looking for magazines in which a hard copy if not available.

Director Scott stated that the Library is currently offering Zinio for magazines and looking at other resources to offer and build upon. This information will be included in the Tech Plan as well. He noted that the Library needs to do more surveys about computer usage and computer needs.

**7) PUBLIC COMMENT**

None

**8) BOARD COMMENT**

Trustee Sattler stated she was worried about patron notification for Board happenings and agendas. She stated that some libraries post the agenda and some don't.

Director Scott stated that the agendas are posted in accordance with Open Meeting Law, which includes every branch in the Washoe County Library System.

Further discussion revealed the statement by Trustee Sattler was geared towards the Board approved hours (Agenda items 5b and 5c) for Duncan Traner and Verdi partnerships to ensure those communities are aware of the changes put forth for Board approval. Director Scott stated that those communities were actually involved with and supported the approved changes.

Legal Counsel, Dania Reid, stated that this is not the venue in which to engage in discussion on the process and that those questions should be routed directly through her office.

Upon questioning by Trustee Marsh regarding holding a meeting at the Gerlach Partnership Library, Director Scott stated that is not in the plan. He stated that the changes made to the meeting schedule locations were made to spend more time in the branches equally throughout the year. He also noted that Washoe County Library does not directly staff the Gerlach Partnership Library and that a Washoe County School District employee is paid by the County to work the public hours there.

Ms. Reid stated that, in her eight years representing the Library Board of Trustees, the Board has never held a meeting in Gerlach.

9) **STAFF ANNOUNCEMENTS**

None

10) **ADJOURNMENT**

Chair Wilson adjourned the meeting at 4:47 pm.



**TO:** Washoe County Library Board

**FROM:** Jeff Scott, Library Director

**RE:** Approval of Bylaws of the Library Board of Trustees Updated with Current Fiscal Year Information, Trustee Information and the Addition of “Staff Announcements” to the Order of Business Section

**DATE:** July 19, 2017

**Background:** Article IV-L of the Washoe County Library Board of Trustees Bylaws states “The bylaws shall be reviewed at least annually at the regular June meeting of the Board of Trustees.”

This document includes to following changes:

- Date updates to reflect the current fiscal year
- “Staff Announcements” added to section IV. Meetings/ I. Order of Business (page 5)
- Trustee Ted Parkhill added
- Trustee Sara Sattler removed
- Chair and Vice Chair positions left blank pending newly elected Trustees to these positions.

The final version will be returned to the August Library Board of Trustee Meeting for execution by the new Board Chair

**Recommendation and Suggested Motion:** That the Board of Trustees approve the Bylaws and noted updates with an effective date of July 1, 2017.

# Washoe County Library Board of Trustees

## Bylaws

The Board of Trustees of the Washoe County Library System, pursuant to the authority vested by Nevada Revised Statutes 379.025, hereby establishes the following bylaws:

### I. Purpose

The Washoe County Library Board of Trustees shall, consistent with provisions of applicable state and federal law, exercise the powers and duties granted pursuant to NRS 379.025. The Board shall endeavor to administer and manage the resources of the Washoe County Library System in a manner consistent with the public trust, the Library Mission Statement and the Library Vision Statement.

### II. Organization and Membership

A. The name of the organization shall be “The Board of Trustees of the Washoe County Library System”

B. Membership:

1. The Board of Trustees will be comprised of five (5) members.
2. Trustees will be appointed by the Washoe County Board of Commissioners.
3. Trustees will meet the minimum requirements as determined by the Washoe County Board of Commissioners.
4. Trustees will serve a 4-year term, as provided in NRS 379.020.
5. Trustees will be eligible for no more than two full four-year terms plus a partial term of less than two years. Nothing in this provision shall be construed to prohibit the reappointment of a trustee for additional terms to be served after a break of one term of non-service prior to re-appointment.
6. Resignation: If any Trustee resigns at any time, written notice must be provided to the Board of Trustees Chair and the Library Director. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein; unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
7. Removal: A Trustee can be removed per NRS 379.020 for three unexcused absences.

- C. Trustees are public officers as defined in NRS 281.4365 and subject the Ethics in Government Provisions codified in NRS 281A.010 et. seq. Trustees shall comply with the Code of Ethical Standards of NRS 281A.400 et. seq.
- D. Duties of a Trustee:
1. Regularly attend meetings and actively participate in such meetings and actions
  2. Review meeting materials prior to each meeting
  3. Be attentive to the needs and concerns of library patrons, volunteers, library staff, library administration, county staff, county commissioners and the general public
    - a. Set policies governing the operation of the library system as appropriate
    - b. Hire and evaluate the job performance of the Library Director
    - c. Work with the Director, library staff, community members, and political leaders to plan for the future of the library system
    - d. Approve the annual budget for the library system, and monitor expenditures
    - e. Monitor and evaluate library effectiveness
    - f. Advocate for the Washoe County Library System within the community and political organizations, as appropriate

### III. Officers

#### A. Chair

1. Selection
  - a. The chair will be elected by a vote of the Board of Trustees
  - b. The term will be for one-year at the pleasure of the Board of Trustees
  - c. Elections shall be held at the regular Board of Trustees meeting each June
2. Duties. The chair shall:
  - a. Preside at all meetings of the Board of Trustees
  - b. Execute all documents and actions authorized by the Board of Trustees
  - c. Call special meetings as warranted
  - d. Appoint committees
  - e. Serve as an ex-officio non-voting member of all committees
  - f. Work with the Library Director and staff
  - g. Review agendas and assist in scheduling meetings

- h. Add or remove items on each meeting agenda
- i. Draft correspondence as directed by the Board of Trustees
- j. Perform all duties associated with the office

**B. Vice Chair**

**1. Selection**

- a. The vice-chair will be elected by a vote of the Board of Trustees
- b. The term will be for one year and is renewable at the pleasure of the Board of Trustees
- c. Elections shall be held at the regular Board of Trustees meeting each June
- d. In the event the vice chair must permanently assume the duties of chair, an election for a new vice chair will be held at the next meeting following the succession

**2. Duties. The vice chair shall:**

- a. In the event of the absence or disability of the chair, or of a vacancy in the office, the vice chair shall assume and perform all duties associated with that office. In the event of an absence or short-term disability of the chair, the vice chair shall assume the duties of the chair for the period of his/her absence or disability. In the event the chair is permanently vacated, the vice chair shall assume the office of the chairperson for the remainder of the vacated term.

**IV. Meetings**

- A. Regular meetings: The Board of Trustees will normally meet monthly, on the third Wednesday of each month, at 4:00 p.m. Trustees may change the time and date of meeting by a vote of the membership.
- B. Meeting locations: When possible, the Board of Trustees will normally hold regular meetings on a rotational basis at Washoe County Library locations. A calendar of meeting locations will be provided annually to by the Board of Trustees.
- C. Nevada Open Meeting Law: All meetings of the Board are subject to the provisions of state and federal open meeting laws and shall be conducted in accordance with the applicable laws. The Library Director shall be responsible for ensuring the proper public notice is made for each meeting of the Board. Trustees should endeavor to refrain from discussing agenda items or actions by the Board outside of public meetings in groups that may constitute a quorum.

- D. Agendas: The Director shall ensure the preparation of the agenda for each Board meeting and the compliance with the applicable open meetings laws. An item may be placed on the agenda at the request of any Trustee or by written request by any individual to the Director 15 days prior to the scheduled meeting.
- E. Pertinent Materials: The Director shall ensure that notices and informational materials pertinent to any agenda item for any Board meeting shall be distributed to Trustees, Board legal counsel and anyone with a written request of notification on file with the Board no later than 9 a.m. of the third working day before the meeting to ensure adequate time for review. In addition, pertinent materials shall also be posted on the Board of Trustees web site no later than 9 a.m. of the third working day before a scheduled meeting.
- F. Quorum: A minimum of three Trustees must be present and vote on any action items on the agenda for said action to be of any legal effect.
- G. The Director, or his duly appointed representative, shall attend each meeting of the Board.
- H. Special meetings: Special meetings of the Board of Trustees may be called by the chair or upon the written request of any two Trustees.
- I. Order of Business: To the extent possible, the order of business at any regularly scheduled meeting of the Board shall be:
- Call to order
  - Roll call
  - Public comment
  - Review/approval of minutes
  - Old business
  - New business
  - Presentations
  - Reports
    - Library Director's Report
    - Expenditures/Budget Report
    - Activities/Usage Report
    - Any additional reports necessary
  - Public comment (if necessary)
  - Board comment

Staff Announcements

## Adjournment

- J. Rules of order: The Board of Trustees shall conduct all meetings in accordance with Robert's Rules of Order as concerns any matters not addressed by these bylaws. The Board of Trustees will also seek advice from the Board legal counsel as appropriate.
- K. Committees: Committees shall be created as needed by the chair, shall have a specific purpose, shall report regularly as to progress in completing their charge, shall be subject to annual review as needed, and shall automatically dissolve upon the completion of their charge.
- L. Annual Bylaws Review: The bylaws herein can be revised as needed by a majority vote of the Board of Trustees. Any proposed revisions must be placed on an agenda and addressed in a public meeting in accordance with the Nevada Open Meeting Law. The bylaws shall be reviewed at least annually at the regular June meeting of the Board of Trustees.

DATED this 1<sup>st</sup> day of July, ~~2016~~2017

## WASHOE COUNTY LIBRARY BOARD OF TRUSTEES

~~Derek Wilson~~, Chair

~~Wendy Alderman~~, Vice Chair

Wendy Alderman

Zanny Marsh

~~Sara Sattler~~

Ted Parkhill

Jean Stoess

Derek Wilson

These bylaws were presented to the Board on July ~~2190~~, 20167, and were adopted.

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~~Derek Wilson~~, Chair

**WASHOE COUNTY LIBRARY  
BOARD OF TRUSTEES COMMITTEES / LIAISONS**

**2016/17**

**FRIENDS OF WASHOE  
COUNTY LIBRARY**

**Zanny Marsh**

**PARTNERSHIP LIBRARY ADVISORY  
COMMITTEE**

**Sara Sattler**

**TO:** Library Board of Trustees  
**FROM:** Andrea Tavener, Public Information and Development Officer  
**RE:** Acknowledgement of Cash and Non-Cash Donations Received by the Library System Between April 1 and June 30, 2017, for a total of \$23,330.  
**DATE:** July 19, 2017

**Background:** Washoe County Library System receives monetary and in-kind donations throughout the year that assist in providing services and materials. These donations are greatly appreciated by Library staff and the public and are normally brought to the Board on a quarterly basis.

In this acknowledgment, the list includes the names of donors from April 1 - June 30, 2017. The attached document identifies all cash donations and grants totaling \$ 23,330.00 and in-kind support.

**Recommendation:** Staff recommends that the Trustees acknowledge the attached report named library supporters for the fourth quarter of Fiscal Year 2016-2017.



## ITEM 5e

We receive monetary and in-kind donations throughout the year that assist in providing services and materials. These donations are greatly appreciated by the Library Board of Trustees, staff and the public. The list includes the names of donors from April 1, 2017 through June 30, 2017.

### **Cash Donations: \$23,330.00**

- Assemblywoman Irene Bustamante Adams
- Special Commission District Funds- Commissioner Marsha Berkgigler
- Engels-Medland Fund Fidelity Charitable Gift Fund
- John and Sibyl Gorman
- Kinder Morgan Foundation (GRANT)
- EBSCO (GRANT)
- Special Commission District Funds - Commissioner Bob Lucey
- Patricia Falk
- Friends of Washoe County Library
- Olivia M. Lloyd, Commerce & Labor Staff
- Northern Nevada Claims Assoc.
- Commissioner Special District Funds – Commissioner Hartung

### **Non-Cash Donations**

- Ace Hardware – Kathy Hanson
- Anonymous
- Costco – Galleria
- Historic Reno Preservation Society – Carol Coleman
- Fred Lokken
- Lupita's Mexican Restaurant
- Betts Markle
- Brooke McCarthy
- Older Americans Month Committee – Marsy Kupfersmith
- Peppermill Resort, Spa & Casino
- Ben Rogers
- Susie Scoops
- Starbucks – Robb Dr
- Jennifer Tripp
- T's Mesquite Rotisserie

### **Non-Cash Donations-Free Programs**

- Nevada Humanities – Great Basin Young Chautauqua
- Urban Roots

We strive to ensure that our donors and supporters are recognized accurately. If we have inaccurately not listed you, or if a mistake has been made, please let us know so we can correct it. Thank you!



WASHOE COUNTY  
LIBRARY SYSTEM

# Washoe County Library System Monthly Report

June 2017



Connect

Gather

Explore



# Friends of the Washoe County Library

- Friends of Washoe County Library met on June 14<sup>th</sup> at the Friends Office Conference Room at Cordone
- Friends Art in the Garden Event for Artown July 8<sup>th</sup>
- No meeting in July
- Next Meeting August 9<sup>th</sup> at Verdi Library



# Summer Reading Kick-off



# Storytime at the Wilbur D. May Arboretum



# Programs

## System-wide

- Pioneer Center Youth Programs
  - In-Tune Tales Presents the Grinch
  - Brúka theater
  - Larry Wilson Magic Show
  - Izzi Tooinsky presents The Amazing Little Old Man and the Search for the Blue Bird of Happiness
- The Biggest Little Bug Adventure with Nevada Bugs and Butterflies
- Mad Science presents Fire and Ice
- Washoe Reads: The Orphan Master's Son by Adam Johnson



# Programs

## Branches

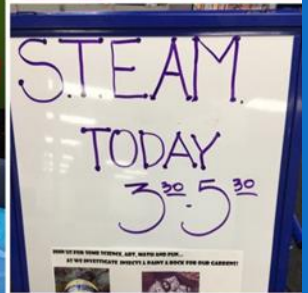
- Incline Village:
  - Lake Tahoe School Youth Art Exhibition
  - Tahoe Talks: Fake News
  - Washoe County Community Service Meeting led by Commissioner Berkbigler
  - Farmer's Market in parking lot from Memorial Day to Labor Day
- South Valleys
  - Coding Club
  - Full STEAM Ahead Catapults
  - Artisan Fair
- Spanish Springs
  - Teen Miuchi
  - Code it Build it
  - Astronomical Society of Nevada



# Programs

## Branches

- North Valleys
  - Thursday Night STEAM
  - Insect Garden
  - Veggie Prints
  - Paper Making
  - Book Binding
- Sparks
  - Art receptions in gallery space: “Tahoe Rim Trail” and “50 of the best strolls, walks, and hikes around Reno”





# Washoe County Library in the News

- 5/1: Libraries Celebrate Older Americans Month, May 2017 Age Out Loud
- In Tune Tales Trio Performs at Downtown Library
- 5/10: Washoe County Library System Holds Staff Development Day
- 5/15: Early Launch of Summer Reading Program: Build A Better World
- 5/22: All Washoe County Libraries Closed on May 29 for Memorial Day
- 5/26: Library Board of Trustees Approve New Convenient Hours at the Duncan/Traner Community Library Summer Hours and Permanent Hours at Verdi Library and Nature Center
- 5/31: Official Launch of Summer Reading Program: Build A Better World
- 6/6: Verdi Community Library and Nature Center Closed due to power outage
- 6/7: The Biggest Little Bug Adventure with Nevada Bugs and Butterflies
- 6/12 and 6/13: Washoe Reads: The Orphan Master Son
- 6/20: Learn to Code at the Library
- 6/22: Mad Science Traveling Laboratory present: Fire and Ice
- 6/29: All Washoe County Libraries Closed for July 4th Holiday

# Washoe County Library in the News

- Media Highlights:
- 23 total segments ran in the month of May covering or mentioning the Washoe County library System
- 5/15 and 5/16: KOLO picked up news blast and ran story on Early Launch of Summer Reading Program
- 5/31: KTVN Anchor John Potter ran story on the Library System and Services including the Downtown Reno Remodel. Sent to County Manager's Office and posted on Facebook and Twitter feed.
- 5/24: KOLO ran story regarding Library Budget
- 5/31: CBS, FOX ran stories on Banned Books
- 6/11-6/12: KOLO picked up news blast and ran story on both June 11 and 12 on the Summer Reading Program



# Outreach

- Incline Village
  - Nursery School story time (50)
  - 1st grade tour Incline Elementary (35)
  - Incline Village High School: Four English classes (82 students)
- Downtown Reno
  - Family Homeless Shelter outreach
  - Renown Hospital's Diversity Day (RN's 2nd annual participation)
  - Innovations High School
  - Lemelson
  - Hunter Lake
  - Head Start at Wooster
  - FamFest
    - Issued over 25 library cards
    - Registered kids for the Summer Reading Program
    - Multiple opportunities to promote databases



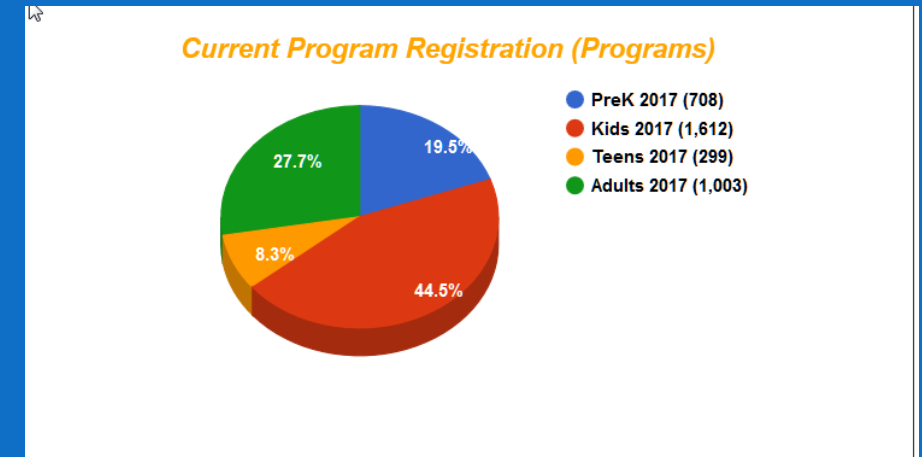
# Outreach

- South Valleys
  - Regency Toll Brothers
  - Summit Farmers Market
  - Koinonia Day Treatment School
- Northwest
  - Caughlin Ranch
  - Roy Gomm
- Sparks
  - Agnes Risley Elementary School
  - Kate Smith ES Tour
  - Alice Maxwell Tour
  - City of Sparks also brought 68 third and fourth graders from their summer program for a special story time and tour.



# First Grade Initiative Update

- In its third year, WCLS plan to get a library card in the hands of every first grader by June 1st
- School Year 2016/2017 (First Grade all schools and non-traditional learners)
  - 5600 total students with WCLS reaching 4369 students, issued 854 library cards with 161 free prize books redeemed at 10 of our libraries.
- School year 2015/2016
  - 5500 total students
  - 4116 reached, issued 840 library cards with 281 free prize books redeemed at 10 of our libraries.
- School year 2014/2015
  - 5500 total students
  - 4399 reached, issued 959 library cards with 121 free prize books redeemed at 10 of our libraries.
- This initiative will continue for school year 2017/2018, though PCCT will evaluate the processes effected by the WCSD-wide card carrying partnership and implement changes accordingly.
- Summer Reading Sign-ups up from last year



# Ongoing Issues

- **Downtown Reno:**
  - Patron mental health issues
  - Patrons bringing in excessively large items
  - Library patrons bringing in non-service animals
  - HVAC challenges
  - Plumbing challenges
- **South Valleys**
  - HVAC in Meeting Room problems
  - Broken Window in Study Room
- **Northwest Library**
  - Front ADA door not functioning properly
  - Children's bathroom faucet replacement
  - Staff women's restroom issues due to tree root
  - Broken Window Seal on south side of building
  - Last "comfy" chair in children's area damaged needs replaced
- **Sierra View Library**
  - Slow Internet
- **Duncan Traner**
  - Internet Issues with Charter



# Operational

## ■ Staffing Changes:

### ■ Incline Village

- Emily Goehring's last day is July 7th
- Lynsy Taylor begins on July 10

### ■ Sparks

- Four staff retirements/recruitments:
  - Michelle Zito (almost 20 years of service)
  - Barbara Ganschow (12 years of service) Mei Wong (13 ½ years of service)
  - Jeff Ullman (16 years of service)
- Hired Emily Goehring as LAIII
- Freda May Voorhies – part time to full
- Jessica Fanaselle – part time LAII
- 
- LAII interviews will be the last week of July
- Library Aide retirement/recruitment

### ■ Spanish Springs

- Jason Naylor hired as Library Aide
- Kris Thomas part-time to Full (SP-SS)

### ■ Northwest

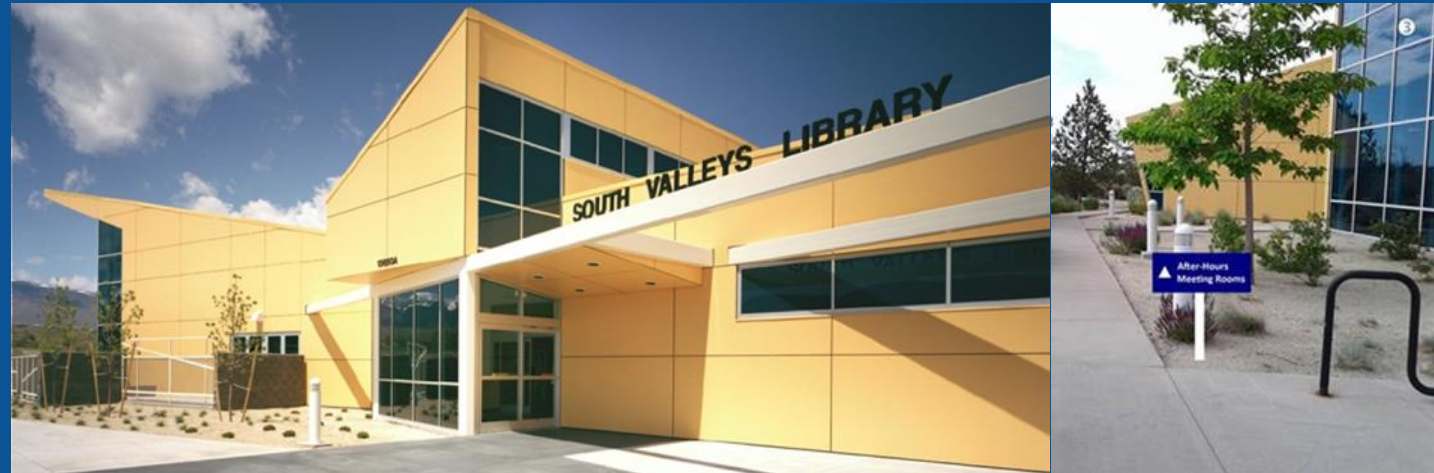
- Casey Rapphahn hired as Library Aide

## ■ Transfers to strengthen system and to assist with funded Capital Improvement Projects:

- Linnae Ruesch (LA II) from Technical Services to North Valleys
- Bonnie Wolf (LA II) From Technical Services to Downtown Reno/Senior Center
- Cathy Maurins (LA II) from Technical Services to Northwest/Verdi
- Megan Conelly (LI) from North Valleys to Technical Services
- Jana MacMillan (LI) from Spanish Springs to North Valleys
- Aurora Partridge (LAIII) from Spanish Springs to Downtown Reno
- Mary Lohnes (LA III) from Downtown Reno to Spanish Springs
- Holly Johnson (LA II) from North Valleys to Spanish Springs
- Ann Ebner (LA II) from Spanish Springs to North Valleys
- Bonnie Adams (LA II PT) from North Valleys to Spanish Springs
- Thanh Nguyen (LA II PT) from Spanish Springs to North Valleys
- Theresa Kenneston (LII) from Downtown Reno to Spanish Springs

# Highlight on South Valleys Library

- Swap of Fiction and Non-Fiction Adult Collections & New Signage
- Juvenile Non-Fiction Signage Updated
- New Display Area
- Picnic Table for Young People's Library Patio
- LED Light Fixture Replacement Project
- STEAM Programs
- Literacy Resources Area







# Thank you!

Connect

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# South Valleys Library

## A Year in Review

### Branch Report for Library Board of Trustees – July 2017

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#### Staff Highlights

- This year we welcomed new LAII, Christina Gallegos and new Library Aide Tayler Clark.
- LAII's Terri Van Hoozer and Julie Demosthenes recently received their Public Librarian Certification. Each attended seven Library & Information Science classes through UNR to earn the certificate.
- Kristen Ryan completed eight courses to earn **an Excellence in Public Service Certificate** for the **Essentials of Management Development**.
- Kristen Ryan attended the **American Libraries Association Conference** in Chicago in June 2017.
- We recently began scheduling staff for one 2-hour block of off-desk time per week to provide dedicated time for working on projects, program preparation, and webinar-viewing. This has worked out quite well.

#### 2016-2017 Branch Highlights

In FY 2016-2017 South Valleys Library had 181,807 library visits and 287,032 checkouts. 15,021 people attended one of 419 library programs. Story Time and Toddler Time attendance was 9,540. There were 301 community meetings held in the library with 6,045 people attending.

- **Swap of Fiction and Non-Fiction Adult Collections & New Signage**

In November, library staff physically moved these two collections to consolidate adult non-fiction and provide expansion room for adult fiction. Signage was updated to provide wayfinding assistance to patrons.

- **RFID Project**

Every single book, CD, and DVD had to be tagged and coded in preparation for transitioning to a new circulation and inventory method. It took just over one month in March & April for our staff to do this for the branch collection of 50,000+ items!

- **Northern Nevada Claims Association Award of \$850**

The Northern Nevada Claims Association regularly meets in our meeting room, and has done so for years. Each Fall they participate in a charity golf tournament and they get to choose a beneficiary for their group. This year they awarded the South Valleys Library \$850 in recognition of all we do for the community, especially for the assistance we give to children and families. They also mentioned specifically that the library staff is always helpful and friendly.

We would like to use this award to install directional signage in front of the library building to make it easier for patrons to find and use the after-hours meeting rooms.

- **Juvenile Non-Fiction Signage Updated**

Our previous signage was very basic, with just a range of Dewey Decimal numbers. Our goal was to make the JNF collection easier to browse. In June we created shelf talker signs for each shelf of books, highlighting popular subjects. Patrons have informed staff that they really like the new signs.



- **New Display Area**

The two public computers and furniture near the front door were removed to create a new Display Area using the three glass display cases that were previously in the Fireside Room. These display cases are always full of interesting patron artwork and collections but they were kind of out of sight of most patrons in the Fireside Room. Moving them to a more prominent location next to the Art Gallery allows more patrons to enjoy them.

- **Picnic Table for Young People's Library Patio**

In May, Commissioner Bob Lucey awarded \$2,000 to South Valleys Library. A picnic table was purchased for the patio outside the Young People's Library. On the very first day we had families using it to enjoy their lunch after attending Story Time.



- **Wireless P.A. System for Meeting Room**

The rest of Commissioner Lucey's grant was used to purchase wireless P.A. equipment for the Meeting Room for library programs and for meeting room groups to use.

## Facilities Update

- One of the two **meeting room tables** attached to the wall had been badly damaged by patrons sitting on it through the years. These tables were useful, but had pointy corners and supports, so in addition to encouraging patrons to sit on them, the tables had caused a few bumps and bruises on small children. Chris Badolato suggested we remove the tables completely instead of having them repaired, so that's what we did. The wall was then repaired and painted.

- **LED Light Fixture Replacement Project**

This project will primarily upgrade the lighting in the staff work room and the meeting room. LED lighting is more energy efficient, and the bulbs last much longer. We're hopeful that the project will be completed by the end of 2017. The fixtures and bulbs have been ordered. Facilities has begun looking for a contractor.

## Looking Ahead:

- **Expand Juvenile Fiction Shelving**

South Valleys Library currently has the highest circulation of all the branches in J Fiction and we often run out of room on our shelves for all the J Fiction that is returned by our patrons. Additional J Fiction shelving was ordered and just arrived at the end of June. This new wall unit will provide a 20% increase in shelving space in J Fiction.

### ● Ice Arena

On April 25 The BCC approved drafting a Memorandum of Understanding with Reno Ice to allow an Ice Arena to be constructed inside the South Valleys Regional Park, just north of the library.

When construction begins on the arena we would like to explore the cost of installing an additional entrance door & security gate on the north side of the branch to take advantage of the parking and foot traffic that will be generated by the Ice Arena. To date there has been no further info on the MOU or on a possible date for construction to begin.

## South Valleys Library

### Early Literacy, S.T.E.A.M., Programs, and Outreach Highlights

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### Early Literacy

South Valleys continues to support the WCLS Early Literacy initiative with a variety of resources and programs.

- During the ***Give the Gift of Reading*** fundraiser in December, all proceeds from the South Valleys' Holiday Book Sale supported this fundraiser. With this sale and other donations, we contributed **\$2,641.80** towards this campaign.
- South Valleys created a **Literacy Resource Center** with tips and informational handouts for parents and care givers of young children.
- South Valleys partnered with **the Northern Nevada Literacy Council (NNLC)** and hosted a **Family Reading Program** for children and their parents. This program encourages strong literacy related habits, such as reading to children every day, having books in the home, and visiting the library.
- South Valleys' Toddler Times and Story Times are well-loved in the community. Over **9,500** kids and caregivers attended since July 1, 2016!
- We added "**Stay and Play**" time following every Story Time and Toddler Time. "Stay and Play" includes various activities and manipulatives for parents and caregivers to use with their children after each program concludes, continuing the learning experience.
- **Washoe County School District** filmed Morgan Tiar and Mary Auld conducting a Toddler Time to demonstrate the resources available in our community that help support the Read by 3 initiative.



*Literacy Resource Center*



*Family Reading Program with NNLC*

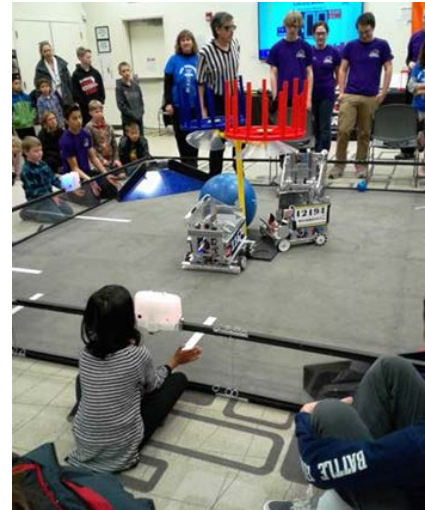
## S.T.E.A.M.

*Science. Technology. Engineering. Art. Math.*

- Our monthly **Full S.T.E.A.M. Ahead** programs continue to be successful. This year presenters included **Truckee Meadows Fire Protection District**, **Robotics with FIRST Tech Challenge Team Sonic Screwdrivers**, **EAA (Experimental Aircraft Association)**, and **Steampunk**.
- Starting in June 2017 South Valleys Library started a weekly **STEAM Saturdays** for the summer. Activities, manipulatives and projects are put out every Saturday.



*Truckee Meadows Fire Protection District*



*Robotics (FIRST Tech Challenge)*

## Programs

*Summer Reading Program: Get in the Game (2016) and Build a Better World (2017)*

- **Up, Up & Away with Mad Science**
- **Bug Petting Zoo** with Nevada Bugs and Butterflies
- **Phenomenal Fitness Feats** with Wildthings, Inc.
- **End of Summer Reading Program Party 2016** was a mini Olympics held in the park next door and at the library.
- We kicked off 2017 Summer Reading Program with **Bruka Theater** and a 'build an ice cream sundae' event on June 3



*Phenomenal Fitness Feats  
with Wildthings, Inc.*

### *Healing HeARTS*

South Valleys library partnered with the *Alzheimer's Association* to host a twice-monthly program to express emotions through painting. The goal of this program is to use art to improve and enhance the physical, spiritual and emotional wellbeing of caregivers and loved ones with memory loss.



*Healing HeARTS*

### *Startup School*

In partnership with **EDAWN** and a program through **Arizona State University**, WCLS presented Startup School 2016 in two library branches focused on the Ideation process. 14 participants ranged from a 12 year old inventor to a doctor working in probiotics. In April 2017 WCLS held a two-part Startup School series.

### *Artisan Fair*

The Artisan Fair was held on June 17th with 13 very talented participants using the meeting rooms and both outside patios to set up their displays. Demonstrations and hand-on activities were enjoyed by all. Attendance was well over 150. Many thanks to the Nevada Woodchucks, The Reno Fiber Guild, the Tuesday Night Yarn Crew, fiber artist Katie Wulfange, bead artist Susan Heikka, earth stone jeweler Jim Deglopper, copper artist Don Kennedy, the Great Basin Basketmakers, Amy Moyer and her Fairy Houses, book artist Rachel Lambin, abstract painter Pam Black, photographer Mike Black, the Carson Spinners & Weavers, and Oil-smudge artist Carol Foldvary-Anderson. It was quite incredible to showcase such talented artists and crafters at one time in our library venue.



### *Outreaches and Tours*

Library staff participated in many events and visited lots of new businesses to promote library services:

**Summit Farmer's Market:** The Summit Mall hosts two Farmer's Markets per week during the summer months. In 2016 South Valleys participated in the Farmer's Markets once a month. We are participating this summer too.

**Galena Fest:** Galena Fest hosts the Bloody Rose Mountain Bike Climb, considered one of the area's toughest mountain bike challenges, and also includes a beautiful trail run for runners and walkers. South Valleys Library had a library booth to promote library services to competitors and their families.

***New Businesses Outreach:***

Burger Me • Greatful Gardens • Skipolini's • Bricks & Minifigs • Summit Estates Assisted Living

**Donner Springs Elementary Tour:** South Valleys welcomed 108 first grade students, parents and teachers for a story and library tour. After their tour they enjoyed a picnic in the park next to the library.



***Chris Badolato reading to Donner Springs Classes***

**Marvin Picollo:** We continue our partnership with Marvin Picollo Elementary, Washoe County School District's only regional Special Education Center specializing in the education of students who have significant physical and intellectual disabilities. South Valleys library staff visited Marvin Picollo four times this past school year to share stories, songs and library information with students and teachers.



***A Thank You from Marvin Picollo***

***Koinonia School:*** This small private school had been visiting the Sierra View Library, but due to lack of public restrooms in the Sierra View Library the school started visiting the South Valleys Library. Each week different age groups visit and check out books. This summer library staff also visited the school to present a story time for the students.

***First Grade Outreach:*** Library staff visited 548 first graders and issued 146 cards! Schools included Hunsberger, Double Diamond, Lenz, Brown, and Pleasant Valley. South Valleys staff also assisted North Valleys by visiting 70 first graders at Lois Allen Elementary in Sun Valley.





# Washoe County Library System

Tacchino Trust Renovations



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# Renovations

- Tacchino Trust plans
- Washoe County will approve matching renovation budget
  - Total project funded: \$3.1 Million
  - Downtown Reno Fall 2017
  - Sparks and Northwest 2018/2019



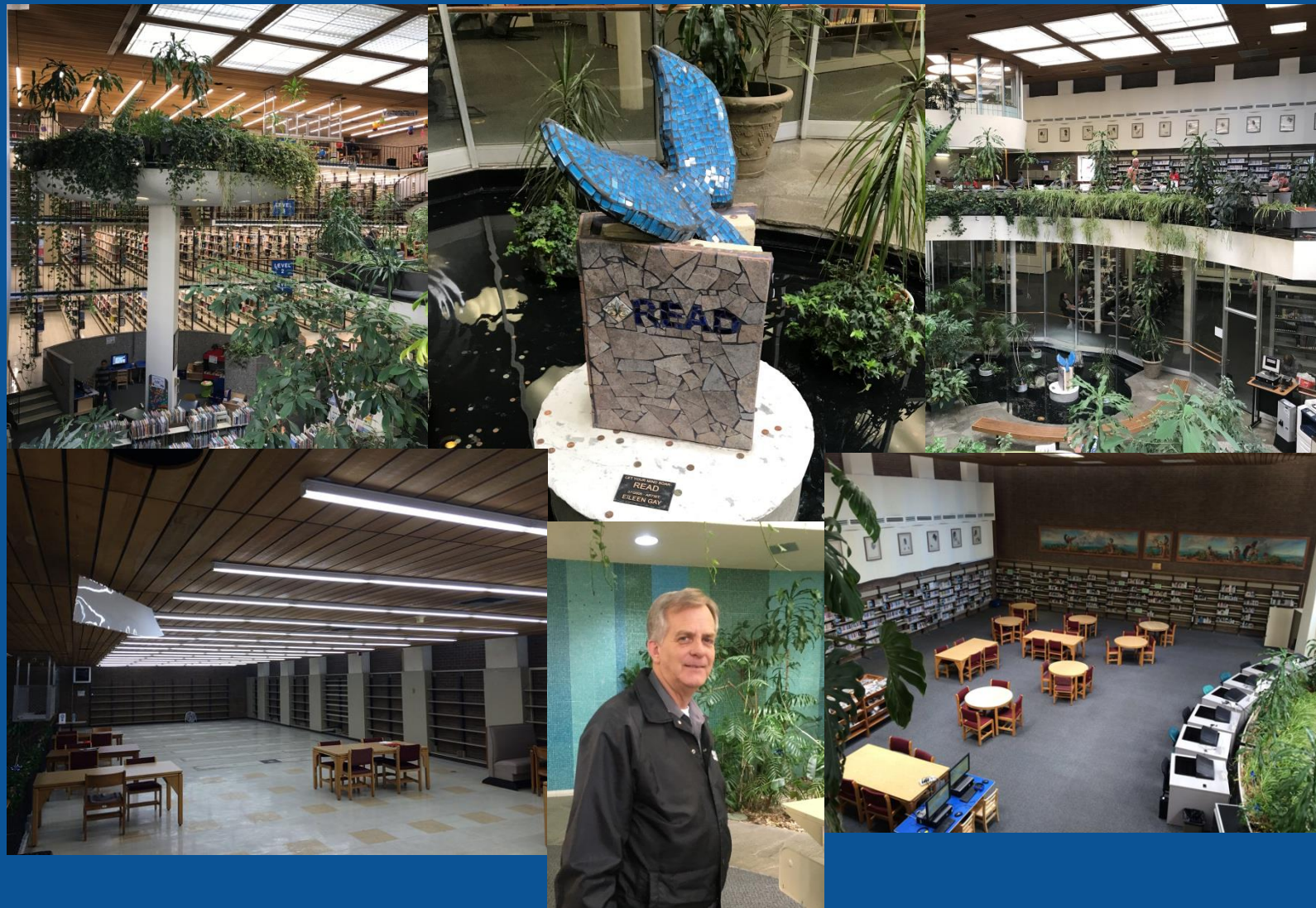
# Downtown Reno Library



- Founded in 1966, Downtown Reno library has been serving our patrons for over 50 years.

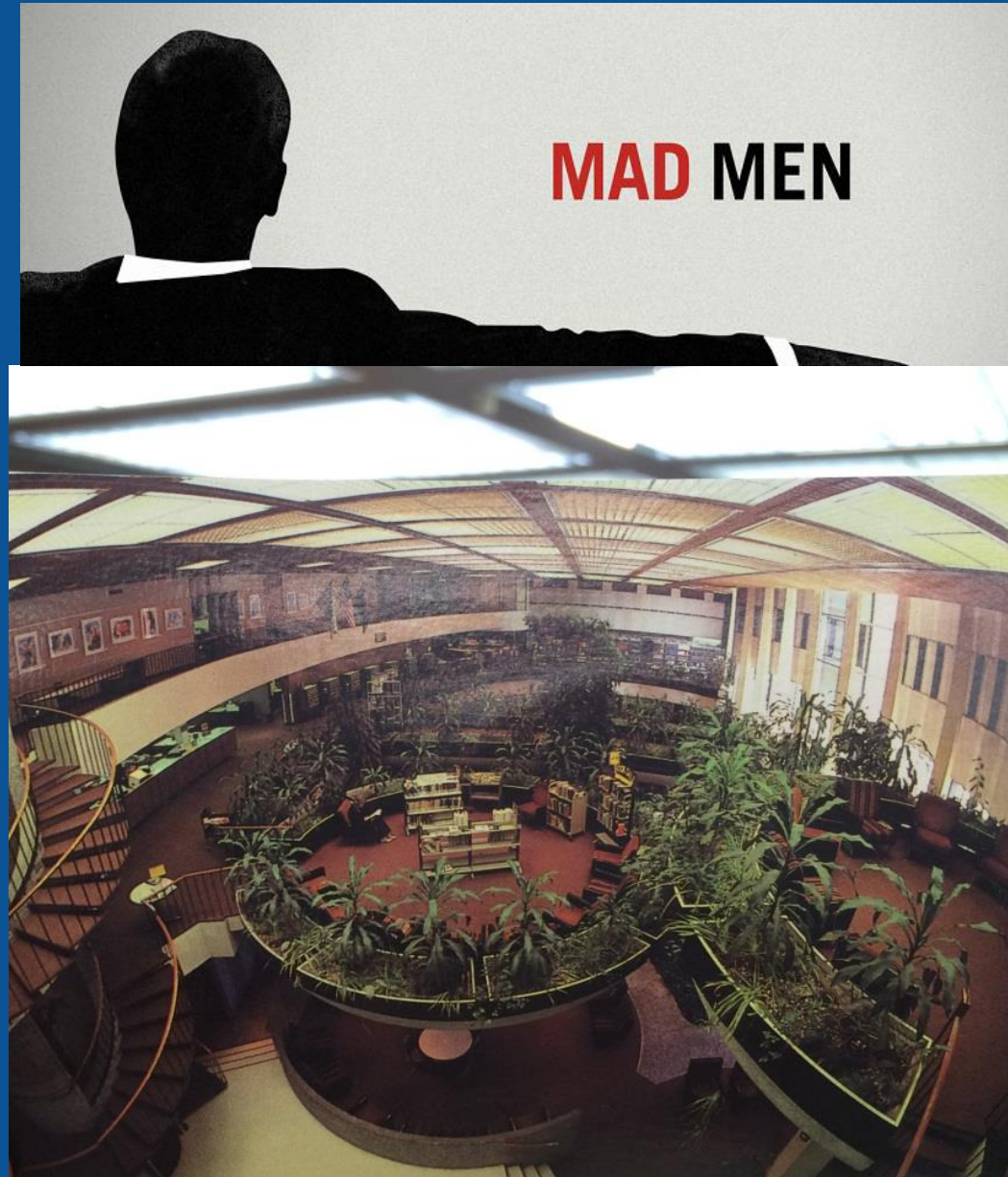
# Downtown Reno Library

- Our renovation will have seven different components:
- Furniture Style
- Maker
- Children
- Self-Service
- Public Art
- History
- Security



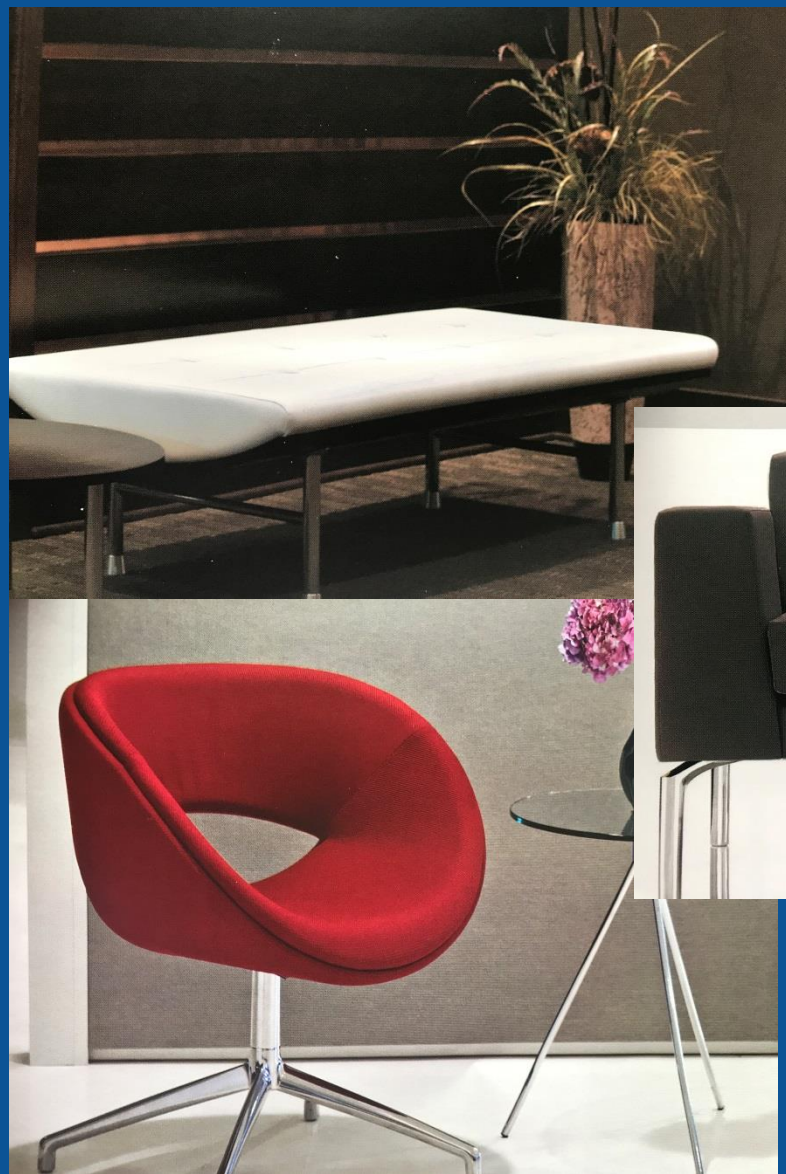
# Style

- Downtown Reno:
  - Mid-Century Modern Restoration
    - New Furniture
    - New Carpet
    - Asbestos Abatement
    - Re-Painting
    - New Lighting



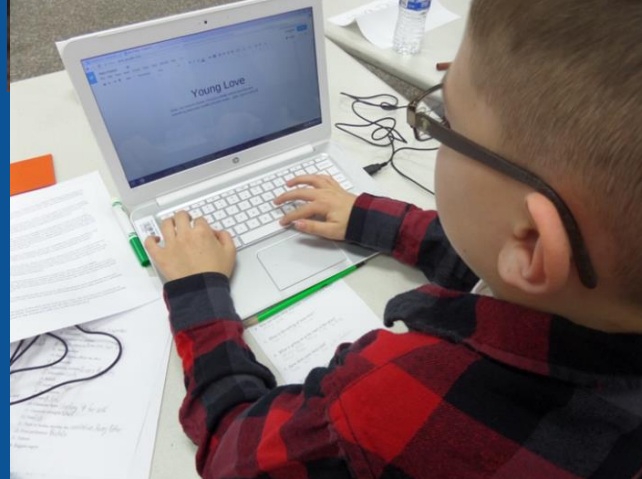
# Style

- Downtown Reno:
  - Mid-Century Modern Restoration
  - New Furniture



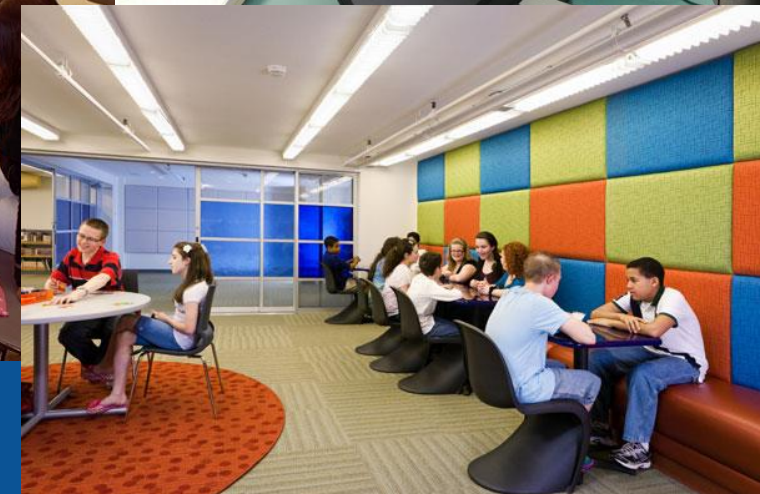
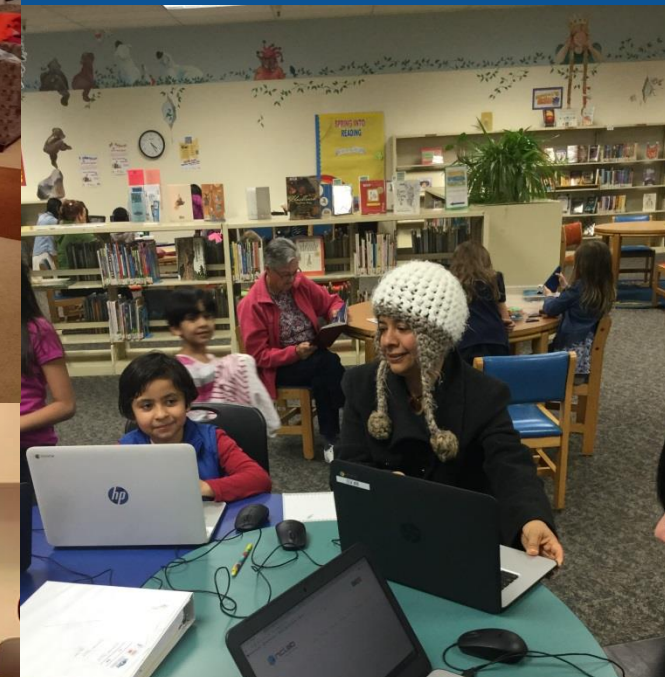
# Maker

- Downtown Reno
  - 4rth Floor Makerspace
    - Digital
    - Physical
    - Early Literacy



# Maker

- Digital Makerspace
  - Latest computer equipment
  - Software
  - Coding Camps
  - Ignite Creativity
  - Partnerships with The Discovery Museum, Innevation Center, and others





# Maker

- Physical Makerspace Concepts
  - Fix-it Clinic
  - Sacramento Public Library's Library of Things
  - Items to teach/Items you would only use once
  - Learn a new skill, improve your abilities, all for free at your library!



# Maker

- Early Makerspace
- Activities for 0-5
- Early STEAM concepts



# Children's

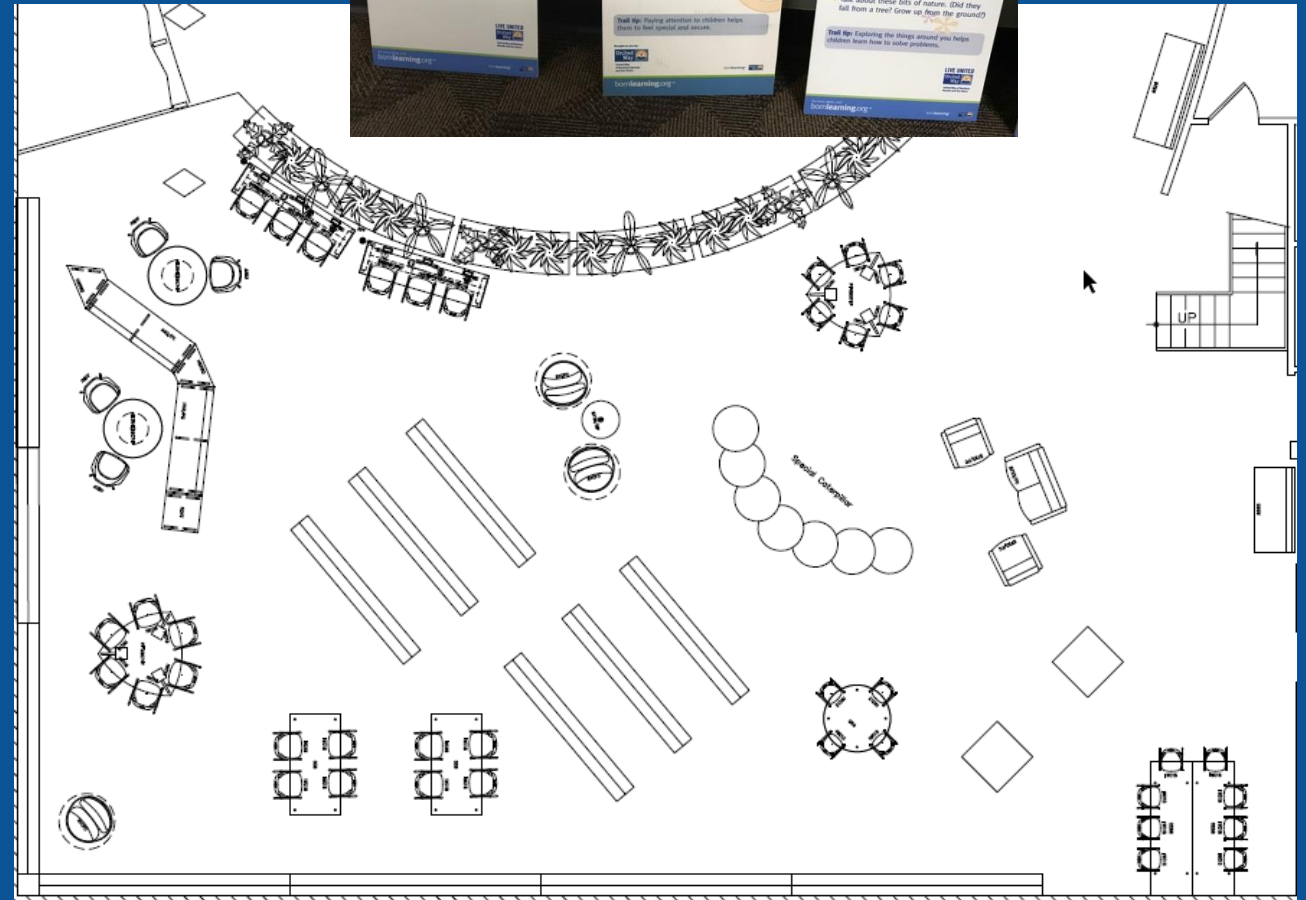
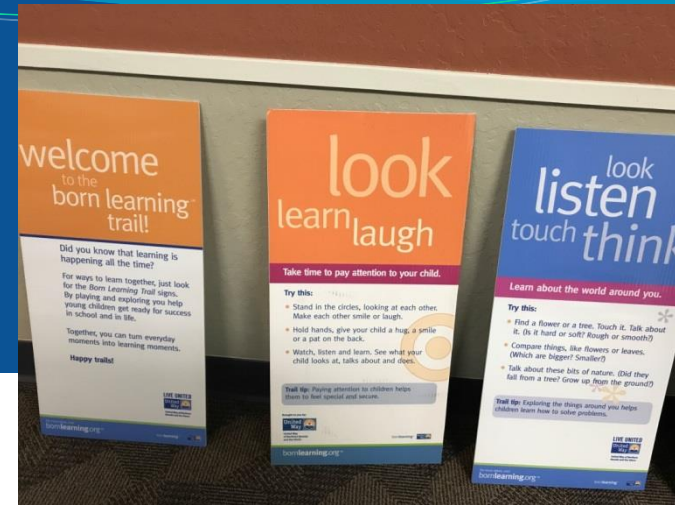


- Children's area moved to main floor



# Children's

- Children's area moved to main floor
- Two Family Restrooms
- Youth Librarian's Office
- \$100,000 opening day collection for children's materials



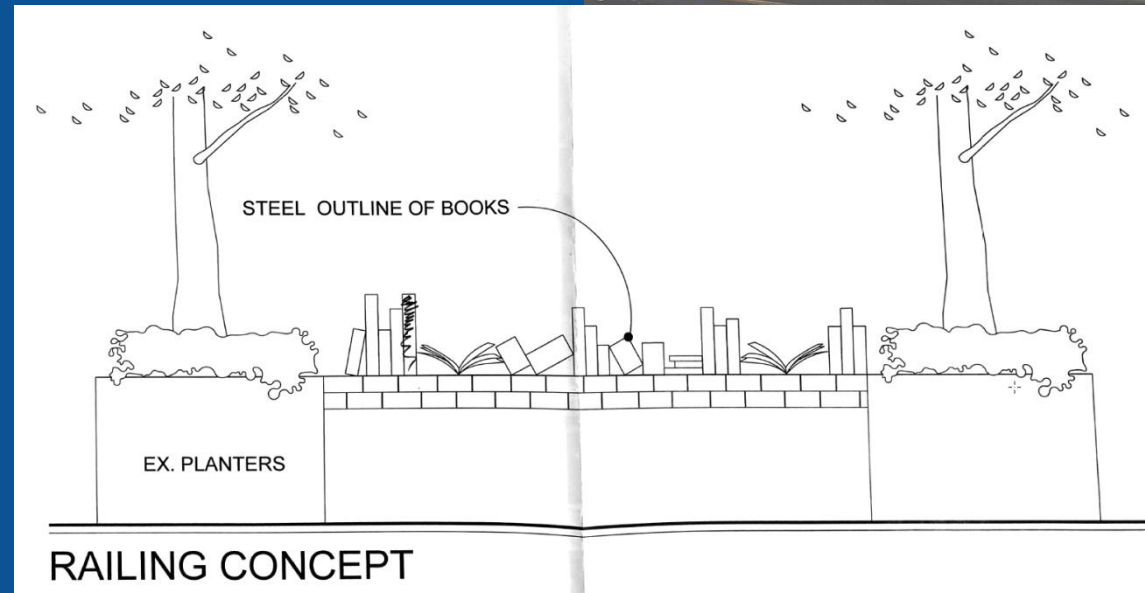
# Self-Service

- Remove Desks
- Concierge Service
- Increased Self-Checks
- Get in and out of the library faster with what you need



# Public Art

- Monument of Legacy
- Sculpture Art
- Interior Mural
- New Fountainhead



# Renovations

- Ground Floor, Public Access Computers, Historical Resources Combined
- Increased security, cameras, second security guard



# History

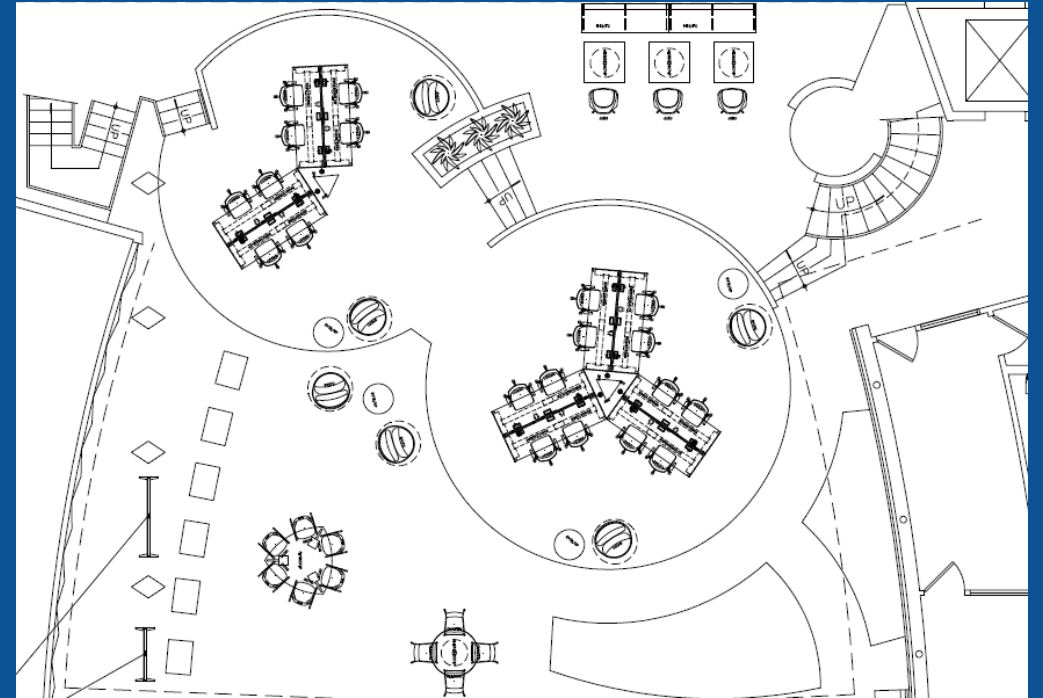
- Open Archive
- Move Nevada Collection and Historical Collection Together
- Work with agencies to improve research facility
- Create Reading Room and easily accessible history





# Security

- Two Security Guards
- Enhanced Cameras
- Easily monitored and separated areas



# A Brand New Downtown Reno Library For our Community



## More Renovations 2018/2019

- Downtown Reno Fall 2017
- Sparks and Northwest 2018/2019



# Thank You!

Washoe County Library System  
Jeff Scott  
Director



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WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

GENERAL FUND

13-Jun-17

F/Y 2016 / 2017

CURRENT YEAR

PRIOR YEAR

<u>TITLE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 5,450,444	\$ 4,935,574	\$ 514,870	91%	\$ 5,466,084	\$ 4,764,588	\$ 701,496	87%
EMPLOYEE BENEFITS	\$ 3,003,191	\$ 2,755,352	\$ 247,839	92%	\$ 2,296,996	\$ 2,077,657	\$ 219,339	90%
SERVICES & SUPPLIES	\$ 857,140	\$ 727,536	\$ 129,604	85%	\$ 509,013	\$ 596,685	\$ (87,672)	117%
CAPITAL OUTLAY								
	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL:	\$ 9,310,775	\$ 8,418,462	\$ 892,313	90%	\$ 8,272,093	\$ 7,438,930	\$ 833,163	90%

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

WC-1 / EXPANSION FUND

13-Jun-17

F/Y 2016 / 2017

CURRENT YEAR

PRIOR YEAR

<u>TITLE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 868,989	\$ 785,125	\$ 83,864	90%	\$ 1,064,278	\$ 694,330	\$ 369,948	65%
EMPLOYEE BENEFITS	\$ 450,274	\$ 416,219	\$ 34,055	92%	\$ 445,296	\$ 276,993	\$ 168,303	62%
SERVICES & SUPPLIES	\$ 1,103,603	\$ 961,441	\$ 142,162	87%	\$ 1,152,423	\$ 972,183	\$ 180,240	84%
CAPITAL OUTLAY			\$ -					
<b>TOTAL:</b>	<b>\$ 2,422,866</b>	<b>\$ 2,162,785</b>	<b>\$ 260,081</b>	<b>89%</b>	<b>\$ 2,661,997</b>	<b>\$ 1,943,506</b>	<b>\$ 718,491</b>	<b>73%</b>

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

GENERAL FUND

13-Jul-17

F/Y 2016 / 2017

CURRENT YEAR

PRIOR YEAR

<u>TITLE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 5,450,444	\$ 5,430,806	\$ 19,638	100%	\$ 5,466,084	\$ 5,232,906	\$ 233,178	96%
EMPLOYEE BENEFITS	\$ 3,003,191	\$ 3,013,775	\$ (10,584)	100%	\$ 2,296,996	\$ 2,266,649	\$ 30,347	99%
SERVICES & SUPPLIES	\$ 857,140	\$ 799,723	\$ 57,417	93%	\$ 701,239	\$ 628,217	\$ 73,022	90%
CAPITAL OUTLAY								
	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL:	\$ 9,310,775	\$ 9,244,304	\$ 66,471	99%	\$ 8,464,319	\$ 8,127,772	\$ 336,547	96%

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

WC-1 / EXPANSION FUND

13-Jul-17

F/Y 2016 / 2017

CURRENT YEAR

PRIOR YEAR

<u>TITLE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 868,989	\$ 864,019	\$ 4,970	99%	\$ 1,064,278	\$ 768,164	\$ 296,114	72%
EMPLOYEE BENEFITS	\$ 450,274	\$ 456,122	\$ (5,848)	101%	\$ 445,296	\$ 302,724	\$ 142,572	68%
SERVICES & SUPPLIES	\$ 1,103,603	\$ 977,843	\$ 125,760	89%	\$ 1,152,423	\$ 1,037,564	\$ 114,859	90%
CAPITAL OUTLAY			\$ -					
<b>TOTAL:</b>	<b>\$ 2,422,866</b>	<b>\$ 2,297,984</b>	<b>\$ 124,882</b>	<b>95%</b>	<b>\$ 2,661,997</b>	<b>\$ 2,108,452</b>	<b>\$ 553,545</b>	<b>79%</b>




<b>GIFT FUND BALANCE AS OF MAY 31, 2017</b>				
<b><u>BRANCH</u></b>	<b><u>TOTAL</u></b>	<b><u>DESIGNATED RESTRICTED USE</u></b>	<b><u>AVAILABLE GENERAL</u></b>	
CHILDREN'S COORDINATOR	\$ 10,000.00	\$ 10,000.00	\$ -	
DOWNTOWN RENO	\$ 7,722.43	\$ 4,780.90	\$ 2,941.53	
DUNCAN / TRANER	\$ 1,789.71	\$ 1,754.19	\$ 35.52	
GERLACH	\$ -	\$ -	\$ -	
INCLINE	\$ 6,721.79	\$ 3,859.68	\$ 2,862.11	
INTERNET	\$ -	\$ -	\$ -	
NORTHWEST	\$ 2,275.46	\$ 295.63	\$ 1,979.83	
NORTH VALLEYS	\$ 4,017.47	\$ 3,375.85	\$ 641.62	
SENIOR CENTER	\$ -	\$ -	\$ -	
SIERRA VIEW	\$ 4,711.39	\$ -	\$ 4,711.39	
SOUTH VALLEYS	\$ 6,492.39	\$ 1,974.73	\$ 4,517.66	
SPANISH SPRINGS	\$ 8,035.74	\$ 2,829.55	\$ 5,206.19	
SPARKS	\$ 10,405.40	\$ 23.23	\$ 10,382.17	
SYSTEMS OFFICE	\$ 48,526.28	\$ 48,389.84	\$ 136.44	
SYSTEMWIDE	\$ 542,834.06	\$ 542,216.85	\$ 617.21	
SYSTEMWIDE INTEREST	\$ 60,766.98	\$ -	\$ 60,766.98	
TECHNICAL SERVICES	\$ 82,173.36	\$ 82,112.25	\$ 61.11	
VERDI	\$ 911.42	\$ -	\$ 911.42	
<b>TOTALS:</b>	<b>\$ 797,383.88</b>	<b>\$ 701,612.70</b>	<b>\$ 95,771.18</b>	


<b>GIFT FUND BALANCE AS OF JUNE 30, 2017</b>				
<b><u>BRANCH</u></b>	<b><u>TOTAL</u></b>	<b><u>DESIGNATED RESTRICTED USE</u></b>	<b><u>AVAILABLE GENERAL</u></b>	
CHILDREN'S COORDINATOR	\$ 15,511.53	\$ 15,511.53	\$ -	
DOWNTOWN RENO	\$ 5,733.14	\$ 3,362.42	\$ 2,370.72	
DUNCAN / TRANER	\$ 1,798.71	\$ 1,754.19	\$ 44.52	
GERLACH	\$ -	\$ -	\$ -	
INCLINE	\$ 6,908.74	\$ 3,859.68	\$ 3,049.06	
INTERNET	\$ -	\$ -	\$ -	
NORTHWEST	\$ 1,454.91	\$ 295.63	\$ 1,159.28	
NORTH VALLEYS	\$ 4,174.52	\$ 3,375.85	\$ 798.67	
SENIOR CENTER	\$ -	\$ -	\$ -	
SIERRA VIEW	\$ 5,076.47	\$ -	\$ 5,076.47	
SOUTH VALLEYS	\$ 7,235.48	\$ 1,938.31	\$ 5,297.17	
SPANISH SPRINGS	\$ 8,966.64	\$ 2,829.55	\$ 6,137.09	
SPARKS	\$ 11,021.24	\$ 23.23	\$ 10,998.01	
SYSTEMS OFFICE	\$ 45,726.32	\$ 45,589.88	\$ 136.44	
SYSTEMWIDE	\$ 542,794.86	\$ 542,177.65	\$ 617.21	
SYSTEMWIDE INTEREST	\$ 56,381.03	\$ -	\$ 56,381.03	
TECHNICAL SERVICES	\$ 24,043.43	\$ 23,982.32	\$ 61.11	
VERDI	\$ 911.42	\$ -	\$ 911.42	
<b>TOTALS:</b>	<b>\$ 737,738.44</b>	<b>\$ 644,700.24</b>	<b>\$ 93,038.20</b>	


**Washoe County Library System**

**Systemwide Monthly Library Usage Statistics Report Fiscal Yrs 2015-2016/2016-2017**

	Accumulative														
	Checkouts			Reference			Patron Computer Use			Library Visits			Digital Visits		
	2015 - 2016	2016 - 2017	% Change	2015 - 2016	2016 - 2017	% Change	2015 - 2016	2016 - 2017	% Change	2015 - 2016	2016 - 2017	% Change	2015 - 2016	2016 - 2017	% Change
July	145,188	164,272	13.14%		23,910		22,764	20,228	-11.14%	90,649	92,084	1.58%	160,421	199,582	24.41%
August	137,408	167,937	22.22%		25,481		22,562	19,942	-11.61%	95,827	103,611	8.12%	218,167	235,008	7.72%
September	142,445	164,949	15.80%		26,409		22,900	20,426	-10.80%	84,519	94,506	11.82%	207,273	208,290	0.49%
October	145,837	169,212	16.03%		25,081		22,871	18,475	-19.22%	92,011	107,178	16.48%	205,955	208,979	1.47%
November	126,939	162,418	27.95%		21,146		18,913	13,420	-29.04%	74,043	82,129	10.92%	188,732	176,872	-6.28%
December	139,456	150,576	7.97%		18,316		21,329	13,932	-34.68%	81,639	77,749	-4.76%	201,106	182,954	-9.03%
January	138,195	162,069	17.28%		19,255		22,440	18,260	-18.63%	80,390	82,503	2.63%	219,260	182,692	-16.68%
February	132,559	160,568	21.13%		21,500		22,989	16,121	-29.88%	88,435	81,118	-8.27%	209,689	182,258	-13.08%
March	144,834	176,437	21.82%		22,884		25,143	18,619	-25.95%	98,017	94,623	-3.46%	221,278	191,689	-13.37%
April	139,703	166,349	19.07%		21,262		23,442	17,375	-25.88%	92,016	86,728	-5.75%	210,286	182,768	-13.09%
May	135,964	161,903	19.08%		18,116		21,994	15,955	-27.46%	89,978	86,397	-3.98%	181,959	179,679	-1.25%
June	145,066	159,020	9.62%		21,180		20,577	17,988	-12.58%	103,777	94,165	-9.26%	137,913	173,483	25.79%
<b>Totals</b>	<b>1,673,594</b>	<b>1,965,710</b>	<b>17.45%</b>		<b>264,540</b>		<b>267,924</b>	<b>210,741</b>	<b>-21.34%</b>	<b>1,071,301</b>	<b>1,082,791</b>	<b>1.07%</b>	<b>2,362,039</b>	<b>2,304,254</b>	<b>-2.45%</b>
Totals to Date	1,673,594			0			267,924			1,071,301			2,362,039		
	# of Programs			Program Attendance			# of Outreach			Outreach Attendance					
	2015 - 2016	2016 - 2017	% Change	2015 - 2016	2016 - 2017	% Change	2015 - 2016	2016 - 2017	% Change	2015 - 2016	2016 - 2017	% Change			
July	190	280	47.37%	6,114	6,492	6.18%	9	6	-33.33%	387	421	8.79%			
August	233	259	11.16%	4,642	6,354	36.88%	11	26	136.36%	783	853	8.94%			
September	249	316	26.91%	5,670	7,851	38.47%	9	22	144.44%	414	1,053	154.35%			
October	294	284	-3.40%	7,844	10,797	37.65%	10	13	30.00%	774	1,575	103.49%			
November	209	367	75.60%	4,376	5,598	27.93%	14	17	21.43%	1,690	1,114	-34.08%			
December	262	232	-11.45%	5,734	6,364	10.99%	6	17	183.33%	274	935	241.24%			
January	280	232	-17.14%	5,695	4,325	-24.06%	11	17	54.55%	1,542	815	-47.15%			
February	273	289	5.86%	5,582	6,266	12.25%	24	31	29.17%	2,049	1,304	-36.36%			
March	281	325	15.66%	7,104	8,327	17.22%	19	19	0.00%	1,489	1,441	-3.22%			
April	300	312	4.00%	6,559	9,435	43.85%	16	23	43.75%	861	2,752	219.63%			
May	287	327	13.94%	6,663	7,329	10.00%	10	41	310.00%	294	2,374	707.48%			
June	280	323	15.36%	6,192	7,540	21.77%	9	20	122.22%	485	810	67.01%			
<b>Totals</b>	<b>3,138</b>	<b>3,546</b>	<b>13.00%</b>	<b>72,175</b>	<b>86,678</b>	<b>20.09%</b>	<b>148</b>	<b>252</b>	<b>70.27%</b>	<b>11,042</b>	<b>15,447</b>	<b>39.89%</b>			
Totals to Date	3,138			72,175			148			11,042					
Note: There are no reference numbers for FY 2015/2016 for comparison.															

\*\*PLEASE NOTE:  
CHECKOUT TOTALS  
a. Reflect only public hours for Partnership Libraries  
b. Do not reflect Gerlach or Collection Development

Washoe County Library System																									
Monthly Statistics Report for Fiscal Year 2016-2017																									
For The Month Of: MAY																									
BRANCH ACTIVITY	Checkouts		Reference		Patron Computer Use		Library Visits		Miscellaneous																
	# checkouts	YTD	Count	YTD	# signups	YTD	# visits	YTD	Digital Visits	YTD	Database Usage	YTD	Social Media Adult	YTD	Read & Share										
Digital Branch	37,258	335,018							179,679	2,130,771	11,479	105,464	32,969	483,483											
Duncan/Traner	128	1,422	170	2,458	304	2,189	1,480	25,078							0										
Gerlach	297	1,599					107	532																	
Incline	4,753	58,141	956	10,691	443	3,250	4,226	52,726							524										
North Valleys	10,370	110,559	1,622	14,094	887	8,719	9,208	54,449							0										
Northwest	19,920	240,776	2,797	34,191	1,669	18,808	8,503	134,232							830										
Reno	15,579	185,815	1,286	20,349	4,333	48,770	11,757	131,151							202										
Senior Center	1,307	11,180	281	4,684	318	7,018	3,652	35,896							0										
Sierra View	15,825	193,879	3,271	48,646	3,116	39,947	11,588	135,006							254										
South Valleys	23,304	263,268	1,520	18,890	663	8,719	14,240	155,614							1,110										
Spanish Springs	13,094	150,758	2,501	34,547	1,054	12,397	8,974	109,604							0										
Sparks	19,843	249,581	3,712	54,442	3,168	42,901	12,373	151,097							1,562										
Verdi	225	4,694	0	368	0	35	289	3,241							0										
<b>Total:</b>	<b>161,903</b>	<b>1,806,690</b>	<b>18,116</b>	<b>243,360</b>	<b>15,955</b>	<b>192,753</b>	<b>86,397</b>	<b>988,626</b>	<b>179,679</b>	<b>2,130,771</b>	<b>11,479</b>	<b>105,464</b>	<b>32,969</b>	<b>483,483</b>	<b>4,482</b>										
										# of Programs		Program Attendance				# of Outreach		Outreach Attendance							
										Adult		Youth		Adult		Youth		Adult		Youth		Adult		Youth	
<b>PROGRAMS/ OUTREACH</b>	<b># adult</b>	<b>YTD</b>	<b># youth</b>	<b>YTD</b>	<b># adult</b>	<b>YTD</b>	<b># youth</b>	<b>YTD</b>	<b># adult</b>	<b>YTD</b>	<b># youth</b>	<b>YTD</b>	<b># adult</b>	<b>YTD</b>	<b># youth</b>	<b>YTD</b>									
Digital Branch																									
Duncan/Traner	5	16	18	68	44	61	176	689	1	1	3	3	27	27	70	70									
Gerlach																									
Incline	4	65	17	150	39	1,021	265	4,270	1	22	0	10	8	635	0	1,254									
North Valleys	7	41	12	121	74	565	253	4,890	0	5	0	12	0	246	0	936									
Northwest	8	96	26	267	84	2,901	1,166	11,137	0	1	4	9	0	1,000	280	488									
Reno	18	154	16	141	180	1,335	551	4,137	1	1	9	23	83	83	482	1,885									
Senior Center	0	51	0	0	0	585	0	0	0	7	0	0	0	0	0	0									
Sierra View	5	42	33	448	196	2,588	553	4,106	0	6	5	28	0	621	285	1,227									
South Valleys	18	162	31	348	340	2,719	1,315	14,856	3	9	4	18	94	338	344	1,420									
Spanish Springs	12	116	55	579	215	1,655	1,303	14,084	2	11	7	44	98	323	573	2,211									
Sparks	17	97	24	257	71	720	478	6,545	0	0	1	22	0	0	30	1,873									
Verdi	0	1	1	3	0	17	26	257	0	0	0	0	0	0	0	0									
<b>Total:</b>	<b>94</b>	<b>841</b>	<b>233</b>	<b>2,382</b>	<b>1,243</b>	<b>14,167</b>	<b>6,086</b>	<b>64,971</b>	<b>8</b>	<b>63</b>	<b>33</b>	<b>169</b>	<b>310</b>	<b>3,273</b>	<b>2,064</b>	<b>11,364</b>									
Administration Outreach									0	15	0	8	0	949	0	2,422									
Note: Digital Branch includes ebooks, audiobooks, magazine checkouts																									
Duncan Traner & Verdi reflect public hours only																									
Gerlach reflects both public and school hours																									

<b>Washoe County Library System</b>																																																																																																																																																																																																																																																																																																												
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	# checkouts	YTD	Count	YTD	# signups	YTD	# visits	YTD	Digital Visits	YTD	Database Usage	YTD	Social Media Adult	YTD	Read & Share																																																																																																																																																																																																																																																																																													
Digital Branch	29,389	364,407							173,483	2,304,254	11,328	116,792	42,511	525,994																																																																																																																																																																																																																																																																																														
Duncan/Traner	92	1,514	183	2,641	309	2,498	1,431	26,509							0																																																																																																																																																																																																																																																																																													
Gerlach	157	1,756					74	606																																																																																																																																																																																																																																																																																																				
Incline	5,932	64,073	1,659	12,350	572	3,822	5,453	58,179							1,130																																																																																																																																																																																																																																																																																													
North Valleys	11,305	121,864	1,543	15,637	982	9,701	10,479	64,928							0																																																																																																																																																																																																																																																																																													
Northwest	21,166	261,942	2,994	37,185	1,648	20,456	13,034	147,266							1,040																																																																																																																																																																																																																																																																																													
Reno	15,362	201,177	1,364	21,713	4,305	53,075	11,050	142,201							199																																																																																																																																																																																																																																																																																													
Senior Center	1,292	12,472	273	4,957	998	8,016	3,707	39,603							0																																																																																																																																																																																																																																																																																													
Sierra View	16,090	209,969	3,585	52,231	3,918	43,865	12,273	147,279							214																																																																																																																																																																																																																																																																																													
South Valleys	23,764	287,032	2,061	20,951	825	9,544	14,766	170,380							969																																																																																																																																																																																																																																																																																													
Spanish Springs	14,481	165,239	2,676	37,223	1,022	13,419	9,393	118,997							0																																																																																																																																																																																																																																																																																													
Sparks	19,861	269,442	4,765	59,207	3,409	46,310	12,266	163,363							1,238																																																																																																																																																																																																																																																																																													
Verdi	129	4,823	77	445	0	35	239	3,480							0																																																																																																																																																																																																																																																																																													
<b>Total:</b>	<b>159,020</b>	<b>1,965,710</b>	<b>21,180</b>	<b>264,540</b>	<b>17,988</b>	<b>210,741</b>	<b>94,165</b>	<b>1,082,791</b>	<b>173,483</b>	<b>2,304,254</b>	<b>11,328</b>	<b>116,792</b>	<b>42,511</b>	<b>525,994</b>	<b>4,790</b>																																																																																																																																																																																																																																																																																													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4"># of Programs</th> <th colspan="4">Program Attendance</th> <th colspan="4"># of Outreach</th> <th colspan="4">Outreach Attendance</th> </tr> <tr> <th colspan="2">Adult</th> <th colspan="2">Youth</th> <th colspan="2">Adult</th> <th colspan="2">Youth</th> <th colspan="2">Adult</th> <th colspan="2">Youth</th> <th colspan="2">Adult</th> <th colspan="2">Youth</th> </tr> <tr> <th># adult</th> <th>YTD</th> <th># youth</th> <th>YTD</th> <th># adult</th> <th>YTD</th> <th># youth</th> <th>YTD</th> <th># adult</th> <th>YTD</th> <th># youth</th> <th>YTD</th> <th># adult</th> <th>YTD</th> <th># youth</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>Digital Branch</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Duncan/Traner</td> <td>0</td> <td>16</td> <td>18</td> <td>86</td> <td>0</td> <td>61</td> <td>315</td> <td>1,004</td> <td>0</td> <td>1</td> <td>1</td> <td>4</td> <td>0</td> <td>27</td> <td>80</td> <td>150</td> </tr> <tr> <td>Gerlach</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Incline</td> <td>5</td> <td>70</td> <td>23</td> <td>173</td> <td>53</td> <td>1,074</td> <td>518</td> <td>4,788</td> <td>1</td> <td>23</td> <td>3</td> <td>13</td> <td>25</td> <td>660</td> <td>82</td> <td>1,336</td> </tr> <tr> <td>North Valleys</td> <td>6</td> <td>47</td> <td>14</td> <td>135</td> <td>49</td> <td>614</td> <td>507</td> <td>5,397</td> <td>0</td> <td>5</td> <td>0</td> <td>12</td> <td>0</td> <td>246</td> <td>32</td> <td>968</td> </tr> <tr> <td>Northwest</td> <td>8</td> <td>104</td> <td>23</td> <td>290</td> <td>112</td> <td>3,013</td> <td>1,146</td> <td>12,283</td> <td>0</td> <td>1</td> <td>2</td> <td>11</td> <td>0</td> <td>1,000</td> <td>109</td> <td>597</td> </tr> <tr> <td>Reno</td> <td>16</td> <td>170</td> <td>18</td> <td>159</td> <td>83</td> <td>1,418</td> <td>412</td> <td>4,549</td> <td>0</td> <td>1</td> <td>3</td> <td>26</td> <td>0</td> <td>83</td> <td>133</td> <td>2,018</td> </tr> <tr> <td>Senior Center</td> <td>0</td> <td>51</td> <td>0</td> <td>0</td> <td>0</td> <td>585</td> <td>0</td> <td>0</td> <td>0</td> <td>7</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Sierra View</td> <td>1</td> <td>43</td> <td>39</td> <td>487</td> <td>12</td> <td>2,600</td> <td>521</td> <td>4,627</td> <td>1</td> <td>7</td> <td>5</td> <td>33</td> <td>12</td> <td>633</td> <td>147</td> <td>1,374</td> </tr> <tr> <td>South Valleys</td> <td>13</td> <td>175</td> <td>35</td> <td>383</td> <td>307</td> <td>3,026</td> <td>1,482</td> <td>16,338</td> <td>1</td> <td>10</td> <td>1</td> <td>19</td> <td>70</td> <td>408</td> <td>23</td> <td>1,443</td> </tr> <tr> <td>Spanish Springs</td> <td>11</td> <td>127</td> <td>54</td> <td>633</td> <td>152</td> <td>1,807</td> <td>1,157</td> <td>15,241</td> <td>1</td> <td>12</td> <td>1</td> <td>45</td> <td>21</td> <td>344</td> <td>76</td> <td>2,287</td> </tr> <tr> <td>Sparks</td> <td>13</td> <td>110</td> <td>26</td> <td>283</td> <td>94</td> <td>814</td> <td>620</td> <td>7,165</td> <td>0</td> <td>0</td> <td>0</td> <td>22</td> <td>0</td> <td>0</td> <td>0</td> <td>1,873</td> </tr> <tr> <td>Verdi</td> <td>0</td> <td>1</td> <td>0</td> <td>3</td> <td>0</td> <td>17</td> <td>0</td> <td>257</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td><b>Total:</b></td> <td><b>73</b></td> <td><b>914</b></td> <td><b>250</b></td> <td><b>2,632</b></td> <td><b>862</b></td> <td><b>15,029</b></td> <td><b>6,678</b></td> <td><b>71,649</b></td> <td><b>4</b></td> <td><b>67</b></td> <td><b>16</b></td> <td><b>185</b></td> <td><b>128</b></td> <td><b>3,401</b></td> <td><b>682</b></td> <td><b>12,046</b></td> </tr> </tbody> </table>																	# of Programs				Program Attendance				# of Outreach				Outreach Attendance				Adult		Youth		Adult		Youth		Adult		Youth		Adult		Youth		# adult	YTD	# youth	YTD	# adult	YTD	# youth	YTD	# adult	YTD	# youth	YTD	# adult	YTD	# youth	YTD	Digital Branch																Duncan/Traner	0	16	18	86	0	61	315	1,004	0	1	1	4	0	27	80	150	Gerlach																Incline	5	70	23	173	53	1,074	518	4,788	1	23	3	13	25	660	82	1,336	North Valleys	6	47	14	135	49	614	507	5,397	0	5	0	12	0	246	32	968	Northwest	8	104	23	290	112	3,013	1,146	12,283	0	1	2	11	0	1,000	109	597	Reno	16	170	18	159	83	1,418	412	4,549	0	1	3	26	0	83	133	2,018	Senior Center	0	51	0	0	0	585	0	0	0	7	0	0	0	0	0	0	Sierra View	1	43	39	487	12	2,600	521	4,627	1	7	5	33	12	633	147	1,374	South Valleys	13	175	35	383	307	3,026	1,482	16,338	1	10	1	19	70	408	23	1,443	Spanish Springs	11	127	54	633	152	1,807	1,157	15,241	1	12	1	45	21	344	76	2,287	Sparks	13	110	26	283	94	814	620	7,165	0	0	0	22	0	0	0	1,873	Verdi	0	1	0	3	0	17	0	257	0	0	0	0	0	0	0	0	<b>Total:</b>	<b>73</b>	<b>914</b>	<b>250</b>	<b>2,632</b>	<b>862</b>	<b>15,029</b>	<b>6,678</b>	<b>71,649</b>	<b>4</b>	<b>67</b>	<b>16</b>	<b>185</b>	<b>128</b>	<b>3,401</b>	<b>682</b>	<b>12,046</b>
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North Valleys	6	47	14	135	49	614	507	5,397	0	5	0	12	0	246	32	968																																																																																																																																																																																																																																																																																												
Northwest	8	104	23	290	112	3,013	1,146	12,283	0	1	2	11	0	1,000	109	597																																																																																																																																																																																																																																																																																												
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Note: Digital Branch includes ebooks, audiobooks, magazine checkouts																																																																																																																																																																																																																																																																																																												
Duncan Traner & Verdi reflect public hours only																																																																																																																																																																																																																																																																																																												
Gerlach reflects both public and school hours																																																																																																																																																																																																																																																																																																												

<b>Washoe County Library System</b>						
Monthly Statistics By Branch / Cumulative By Month / Resulting In Yearly Total – Thru May						
System Total Comparison For Fiscal Years 2015-2016 / 2016-2017						
	<b>Meeting Room Use</b>					
	2015-2016	2016-2017	% Change	2015-2016	2016-2017	% Change
	# of Meetings	# of Meetings	# of Meetings	Attendance	Attendance	Attendance
Administration Outreach						
Digital Branch						
Duncan/Traner	0	1	0.00%	0	27	0.00%
Gerlach						
Incline	72	56	-22.22%	937	547	-41.62%
North Valleys	13	1	-92.31%	171	6	-96.49%
Northwest	54	74	37.04%	903	875	-3.10%
Reno	136	106	-22.06%	2,418	1,777	-26.51%
Senior Center	0	0	0	0	0	0
Sierra View	48	40	-16.67%	424	750	76.89%
South Valleys	243	274	12.76%	5,109	5,464	6.95%
Spanish Springs	161	134	-16.77%	3,670	2,761	-24.77%
Sparks	46	86	86.96%	1,676	2,686	60.26%
Verdi	0	0	0	0	0	0
<b>Totals</b>	<b>773</b>	<b>772</b>	<b>-0.13%</b>	<b>15,308</b>	<b>14,893</b>	<b>-2.71%</b>

**\*\*PLEASE NOTE:**

**CHECKOUT TOTALS**

- a. Reflect only public hours for Partnership Libraries
- b. Do not reflect Gerlach or Collection Development

<b>Washoe County Library System</b>										
Monthly Statistics By Branch / Cumulative By Month / Resulting In Yearly Total – Thru June										
System Total Comparison For Fiscal Years 2015-2016 / 2016-2017										
	<b>Meeting Room Use</b>									
	2015-2016	2016-2017	% Change	2015-2016	2016-2017	% Change				
	# of Meetings	# of Meetings	# of Meetings	Attendance	Attendance	Attendance				
Administration Outreach										
Digital Branch										
Duncan/Traner	0	1	0.00%	0	27	0.00%				
Gerlach										
Incline	76	61	-19.74%	993	603	-39.27%				
North Valleys	13	1	-92.31%	171	6	-96.49%				
Northwest	56	83	48.21%	938	1,016	8.32%				
Reno	140	117	-16.43%	2,603	1,952	-25.01%				
Senior Center	0	0	0	0	0	0				
Sierra View	59	45	-23.73%	593	831	40.13%				
South Valleys	264	301	14.02%	5,682	6,045	6.39%				
Spanish Springs	168	141	-16.07%	3,811	2,883	-24.35%				
Sparks	66	99	50.00%	1,777	3,047	71.47%				
Verdi	0	0	0	0	0	0				
<b>Totals</b>	<b>842</b>	<b>849</b>	<b>0.83%</b>	<b>16,568</b>	<b>16,410</b>	<b>-0.95%</b>				

## \*\*PLEASE NOTE:

## CHECKOUT TOTALS

- Reflect only public hours for Partnership Libraries
- Do not reflect Gerlach or Collection Development